Talent Development,
Our Commitment

The Official Newsletter of Pusat Pembangunan Kemahiran Sarawak (PPKS)

PPK453/05/2014(033875)

www.ppks.edu.my / www.icats.edu.my

VOL. 77 JANUARY - MARCH 2019



# **CONTENTS**

|   | Editorial Line-Up/Contents  | 2     |
|---|---|-------|
|   | Executive Director's Perspective  | 3     |
| • | Industry Event TVET Symposium 2019  | 4-5   |
| • | Education  Zero Tuition Fee Offer for i-CATS Foundation in Management Programme a Gateway for SPM School Leavers to Bachelor's Degree Programme in E-Commerce | 6     |
|   | Success Stories   | 7     |
|   | Pictorial   | 8-9   |
| • | Event  Smart Community Programme Assists Students and School Leavers to Make Informed Decisions About Academic Pathways and Career Choices                    | 10    |
|   | Strategic Alliances   | 11    |
| • | Education  16 Schools Participate in i-CATS Maths and Engineering Contest   | 12    |
| • | PPKS MIRI  Kursus Jangka Pendek   | 13    |
| • | PPKS MUKAH  Program Hari Dashboard Komuniti   | 14    |
|   | TRAINING & CONSULTANCY  | 15-16 |
| i | Skills Enhancement Training Activities (January - March 2019)   |       |
|   | Training & Consultancy Calendar (April - June 2019)   |       |

# HOW TO REACH US?

If you have any comments, suggestions or ideas, please contact us:

### The Chief Editor, WORKFORCE Newsletter

Corporate Communication Unit Pusat Pembangunan Kemahiran Sarawak, Jalan Canna, Off Jalan Wan Alwi Tabuan Jaya, 93350 Kuching, Sarawak

Tel: 082-364198 Fax: 082-364197

# PATRON Hallman Bi ADVISORS Mohamad

Hallman Bin Haji Sabri

Mohamad Isham Bin Fauzi Stanley Gona Chee Khiong

### **CHIEF EDITOR**

Muhamad Daneal Bin Jamali

## DEPUTY CHIEF EDITOR

**Desmond Markus** 

### CONTRIBUTORS

Syuhaira Mohd Zin Emelia Iris

### **DESIGN & LAYOUT**

Petrina Theodora Isma Aliff

### **ADMINISTRATION & DISTRIBUTION**

Ali Waliuddin Norzalina Wati Kapri Shalizza Fadzellawatty Yahya



### Published by:

# Pusat Pembangunan Kemahiran Sarawak (PPKS)

......

Jalan Canna, Off Jalan Wan Alwi, Tabuan Jaya 93350 Kuching, Sarawak

### Printed by:

PPKS Production Sdn. Bhd. Jalan Canna, Off Jalan Wan Alwi, Tabuan Jaya 93350 Kuching. Sarawak Tel: 082 - 368195

We are pleased to release the January to March 2019 issue of WORKFORCE, the official newsletter of Pusat Pembangunan Kemahiran Sarawak (PPKS). It features updates on events and happenings in PPKS.

# **Executive Director's Perspective**

t PPKS, an air of excitement accompanied the dawn of the new year. 2019 is a special year for PPKS and its stakeholders; this year marks our Silver Jubilee. In conjunction with our twenty-fifth anniversary celebration(s), various activities have been planned during the second half of 2019 such as a charity fun run, charity golf tournament, corporate logo competition and our twenty-fifth anniversary dinner.

As we reflect on our voyage of excellence over the past twenty-five years, it is timely that we acknowledge the contributions and support from our various stakeholders comprising the government, various sectors of industry, parents, students and our staff members. With their support, we have been able to remain true to our mission, i.e. to produce a qualified and competent workforce through continuous learning and development. This will go a long way to advance the noble cause of Human Capital Development and transform the vibrant canvas of our state and nation.

The first quarter of the year presented us with numerous opportunities to stand shoulder to shoulder with our stakeholders in our mutual quest to develop a future-ready workforce.

In February, it was an honour for PPKS to co-organize the TVET Symposium 2019 with the Ministry of Education, Science and Technological Research Sarawak (MESTR). With Industry 4.0 and the Digital Economy on our doorstep, the symposium was an ideal platform for all parties to engage in lively discourse and at the same time, share best practices in areas such as the role of Technical and Vocational Education and Training (TVET) in Strategic Human Capital Development, and how TVET must evolve in its endeavour to produce future-ready graduates.



HALLMAN HAJI SABRI **Executive Director** Pusat Pembangunan Kemahiran Sarawak

In line with our theme for 2019 '#SwkSkills: TalentismIntensified', we have embraced a multipronged approach to talent development, to strengthen our ties with our stakeholders. For example, in March 2019, it was an honour for PPKS to co-organize the Smart Community Programme with the Padawan Municipal Council and the Village Development and Security Committee (JKKK) of Kampung Semeba. This exciting outreach programme enabled students from Kampung Semeba and neighbouring areas to make informed decisions about academic pathways and career choices. During the quarter, we also formalized an arrangement with One Medicare Sdn. Bhd. to enable students from our Malaysian Meister Programme in Mechatronics to undergo a two-year apprenticeship programme with the company.

Indeed, with our stakeholders' support, we have remained steadfast in our objective to provide the very best of industry-relevant education for the populace. This tremendous support, one of PPKS's pillars, will enable us to chart our voyage over the next twenty-five years and beyond.



he Technical and Vocational Education and Training (TVET) Symposium 2019, held from 19 to 21 February 2019 at the Pullman Hotel, Kuching, has paved the way for a series of strategic initiatives to facilitate the development of future-ready talent for the Digital Economy.

Aptly themed 'Developing Talent for the Digital Economy', the symposium was co-organized by the Ministry of Education, Science and Technological Research Sarawak (MESTR) and Pusat Pembangunan Kemahiran Sarawak (PPKS). More than four hundred (400) delegates attended the 3-Day Symposium which featured twenty-three (23) distinguished speakers from Malaysia and overseas.



The symposium was launched by the Right Honourable Datuk Patinggi (Dr) Abang Haji Abdul Rahman Zohari Bin Tun Datuk Abang Haji Openg, Chief Minister of Sarawak. In his address, he highlighted that the Sarawak Government has placed emphasis on talent development to facilitate the transformation of Sarawak's economy into a digital economy. He also shared on the important role of TVET in producing the necessary talent to support Sarawak's transformation into a digital economy. The Chief Minister also stressed on the importance of having a good command of the English language to master science and technology; this would go a long way to facilitate talent and industrial development.

In his speech, the Honourable Dato Sri Michael Manyin Anak Jawong, Minister for Education, Science and Technological Research Sarawak shared that there is a need to tackle the misconception associated with TVET, its students and graduates – vocational education has been unfairly seen by many as a last resort for students who did not do well in the public examinations. In this respect, he shared that his ministry has initiated various programmes to address the following challenges: TVET perceived as a "last resort" education by students and parents, poor and inconsistent quality of TVET graduates, over-reliance on the Government for funding, and low salary offered to TVET graduates.



As part of his welcoming address, PPKS Chairman Tan Sri expressed his thanks to the Sarawak Government under the leadership of the Right Honourable Chief Minister for the confidence and trust in PPKS, and for providing the necessary resources to organise this important event. He also thanked various stakeholders for their tremendous support to make the symposium a reality. During his speech, he highlighted, "True to the theme of this symposium 'Developing Talent for the Digital Economy', the various sessions aim to provide delegates with 'new and facilitate the transformation of TVET for the benefit of all stakeholders. Around the globe, TVET, with its orientation towards the world of work, has played an ever-increasing role in addressing the skills mismatch. It is standing of TVET around the globe, and chart the way forward in a world where creativity and innovation have become essential ingredients in the ongoing quest for each nation to hone its competitive edge.

advancement of Industry 4.0 and the Digital Economy in this region, during the symposium there was an exchange of documents - a Memorandum of Cooperation between PPKS and Bendigo Kangan Datuk Amar (Dr) Haji Abdul Aziz shared, "This paves the way for us to identify joint strategic initiatives in areas enhance this important relationship by organizing joint activities and events such as seminars, workshops and training programmes, expert visits, and staff exchange programmes. With the support of the State Government near future. This will go a long way to enhance our range of TVET courses to support our state's development

Indeed, the TVET Symposium 2019 has paved the way for all stakeholders to participate in the transformation of TVET and facilitate the development of future-ready talent for the Digital Economy.



- The Right Honourable Datuk Patinggi (Dr) Abang Haji Abdul Rahman Zohari Bin Tun Datuk Abang Haji Openg, Chief Minister of
- The Honourable Dato Sri Michael Manyin Anak Jawong, Minister for Education, Science and Technological Research Sarawak
- The Honourable Tan Sri Datuk Amar Haji Mohamad Morshidi Bin Abdul Ghani, Sarawak State Secretary;

- SACOFA Sdn. Bhd., Sarawak Economic Development Corporation and Sarawak Timber Industry Development



ZERO TUITION FEE OFFER FOR i-CATS FOUNDATION IN MANAGEMENT **PROGRAMME A** GATEWAY FOR SPM SCHOOL LEAVERS TO BACHELOR'S DEGREE **PROGRAMME IN** E-COMMERCE

PM school leavers are invited to take up the zero tuition fee offer for the Foundation in Management programme at the International College of Advanced Technology Sarawak (i-CATS) in Kuching.

Commenting on the zero tuition fee offer, Mr. Mohamad Isham bin Fauzi, CEO of i-CATS highlighted, "Students who wish to enrol in the Foundation in Management programme will only need to pay the Registration Fee of RM200.00 and a deposit of RM700.00. In line with our mission to produce a qualified and competent workforce through continuous learning and development, we have packaged the Foundation in Management programme with the Bachelor of Business Administration (Hons.) in E-Commerce which is offered in collaboration with Infrastructure University Kuala Lumpur. Both programmes can be completed at the i-CATS West Campus at Jalan Stampin Timur in Kuching."

Mr. Mohamad Isham also shared, "The one-year Foundation in Management Programme will equip SPM school leavers with the relevant knowledge and skills to proceed to the Bachelor of Business Administration (Hons.) in E-Commerce programme at our i-CATS West Campus, Jalan Stampin Timur, Kuching." He added, "The Bachelor's degree programme in E-Commerce prepare graduates for exciting careers in the digital economy. Indeed, with the increasing importance of Industry 4.0 and the Digital Economy, graduates of the degree programme will be trained to thrive in an ever-changing and vibrant global economy."

Registration of new students for the July/August 2019 intake is ongoing until 30 August 2019. The zero tuition fee offer for the Foundation in Management Programme at i-CATS is for the 2019 intakes only. Students who have completed SPM with a minimum of five credits and a pass in English are eligible to enter the foundation programme.







Take all the chances to

explore new possibilities in your career and your life. Don't be choosy, don't be materialistic but be kind, humble, patient and disciplined to the highest order. Be passionate about what you want to achieve and most service importantly, be yourself and be happy with what you do.

**Teejay Anak Robin** 

Entrepreneur - T.R.D Auto Care

# **GRADUATE OF**

SKM Automotive After Sales Servicing (Level 3) (TP-300-3:2013) AUTOMOTIVE AND WELDING INSTITUTE OF SARAWAK (AWISAR)

Success is not the key to happiness. Happiness is the key to success. If you love what you are doing, you will be successful.

**Chan Yong Hua** 

**Assistant Manager** WTK Plantation - Oxford Glory Estate Niah

# **GRADUATE OF**

SKM Field Conductor (Level 2) (Y-030-2)

SARAWAK AGRICULTURE VOCATIONAL TRAINING INSTITUTE (SAVTI)











# **PICTORIAL**

# RIAL









SMART COMMUNITY PROGRAMME ASSISTS
STUDENTS AND SCHOOL LEAVERS
TO MAKE INFORMED DECISIONS
ABOUT ACADEMIC PATHWAYS
AND CAREER CHOICES



or the secondary school students, school leavers and their parents, the Smart Community Programme at Kampung Semeba, Batu Kitang on 30 March 2019 was an eye-opener; it was an all-important first step along life's voyage - seeking industry-relevant qualifications leading to exciting careers.

Held in Kampung Semeba's community hall, the programme was co-organized by the Padawan Municipal Council, the Village Development and Security Committee (JKKK) of Kampung Semeba and PPKS. In his address, the guest of honour Yang Berhormat Cr. Ir. Lo Khere Chiang, Chairman of the Padawan Municipal Council and Batu Kitang Assemblyman thanked PPKS and its subsidiary, the International College of Advanced Technology Sarawak (i-CATS) for co-organizing this noble initiative. The programme would benefit all communities in Batu Kitang. He also stressed that in order for the people to uplift their standard of living, education was the main key because it determined the people's success as well as the nation's.





As part of his welcoming remarks, PPKS Executive Director Mr. Hallman Bin Haji Sabri thanked Yang Berhormat Cr. Ir. Lo Khere Chiang for placing his trust in the PPKS Group of Institutions as the co-organizer of this important event. He highlighted, "The main purpose of today's Smart Community Programme is to assist students and secondary school leavers to make informed decisions about academic pathways and career choices." He added, "With the increasing importance of Industry 4.0 and the Digital Economy, today's youths will need to equip themselves with a blend of technical and soft skills to thrive in an ever-vibrant global economy."

During the 1-day event, booths were set up to showcase the wide range of academic and skills programmes offered by the PPKS Group of Institutions. In addition, the PPKS and *i*-CATS team members organized various activities such as educational talks, cooking demos, and health screening.

10 Official Newsletter of Pusat Pembangunan Kemahiran Sarawak



ommencing January 2019, twelve (12) trainees from PPKS got a head start in charting their future careers with the opportunity to gain real life work experience in Mechatronics for a period of two (2) years at One Medicare Sdn. Bhd. (One Medicare), the Hospital Support Service Provider for 23 government hospitals in Sarawak.

Welcoming the selected trainees at One Medicare's headquarters, Chief Executive Officer (CEO) of One Medicare, Mr. Sazali Tuah Bin Neli highlighted, "It is a great honour to be chosen by PPKS for this partnership. We welcome the opportunity to share our experience with the students and this partnership is the perfect platform to introduce (to the trainees) the various fields, including mechatronics, needed to ensure hospitals receive the best support services." He added, "This Apprenticeship Programme will complement their theory learning in class and enable the trainees to acquire real life work experience. Throughout their training, the students will gain invaluable practical experience under the guidance of our technical and managerial staff members, seamlessly introducing them to the world outside their classroom. To be part of the rapidly growing industry, we also look forward to the knowledge transfer that we will gain from these trainees to further improve our services."

Commenting on the collaboration, CEO of the International College of Advanced Technology Sarawak (a subsidiary of PPKS), Mr. Mohamad Isham Bin Fauzi, who represented PPKS Executive Director, Mr. Hallman Bin Haji Sabri, pointed out that the industry-relevant curriculum of the Malaysian Meister Programme in Mechatronics combines modules from two countries, namely Germany and Malaysia. He shared, "The combination of Technical and Vocational Education and Training (TVET) systems of both countries will prepare the trainees for exciting careers within Malaysia and abroad. This programme is fully funded by the Skills Development Fund Corporation (Perbadanan Tabung Pembangunan Kemahiran). As such, this will be a wonderful opportunity for those planning to expand their skills, including working adults who have completed the Malaysian Skills Certificate Level 3 (Sijil Kemahiran Malaysia Tahap 3) in a related field."

Mr. Mohamad Isham also highlighted that during the two-year apprenticeship programme, the trainees will continue to attend classes (theory and practical components) at the PPKS Campus, Tabuan Jaya. Upon completion of the programme, the trainees will be awarded the Malaysian Skills Advanced Diploma Level 5 in Industrial Automation Engineering Systems Development by Jabatan Pembangunan Kemahiran (JPK) and Malaysian Meister Certification by Handwerkskammer (HWK) Aachen, Germany.

Under the PPKS - One Medicare collaboration, the trainees from the Malaysian Meister Programme in Mechatronics will be based at the Sarawak General Hospital in Kuching and Pusat Jantung Sarawak in Kota Samarahan throughout the course of their apprenticeship.



# 16 Schools Participate in i-CATS Maths and **Engineering Contest**

in the Maths and Engineering Contest organised by the School of Engineering, International College of Advanced Technology Sarawak (i-CATS). The contest Kuching on 19 March 2019.

was grabbed by SMK Sematan and SMK

industry-relevant knowledge learned in schools and at institutions of higher learning. The students were also invited to the *i*-CATS Various activities were held during the Info

Rosmawati Bt. Priman (i-CATS Chief Operating Officer), Dr. Leo Sing Lim (i-CATS Academic & Marketing) and Mr. Ting Kung Chuang (Head, School Engineering, i-CATS).



# KURSUS JANGKA PENDEK YANG DIJALANKAN **SEPANJANG JANUARI - MAC:**



### KURSUS ASAS PERISIAN MICROSOFT WORDS, EXCEL DAN POWERPOINT

Kursus Asas Perisian Microsoft Office telah diadakan pada 12-13 Januari 2019. Pengajar untuk kursus ini adalah Encik Ajibol Bin Gani dimana beliau adalah pengajar untuk Kursus Pengurusan Pejabat Tahap 3 bagi Program SKM, PPKS Miri. Kursus ini disertai seramai 14 orang peserta.

### KURSUS KEMAHIRAN BERKOMUNIKASI

Kursus Kemahiran Berkomunikasi telah diadakan pada 26 Januari 2019. Pengajar untuk kursus ini adalah Cik Nurul Firda Binti Yusop dimana beliau adalah Pentadbir dan Eksekutif Kanan Sumber Manusia, PPKS Miri. Kursus ini disertai seramai 23 orang peserta.



# KURSUS ASAS MELUKIS POLA BAJU KURUNG MODEN, **BLOUSE DAN JUBAH**

Kursus Asas Melukis Pola Baju Kurung Moden, Blouse dan Jubah telah diadakan pada 23 Februari 2019. Pengajar kursus ini terdiri daripada kakitangan Kedai Jahitan Indah Miri. Kursus ini disertai seramai 10 orang peserta.



### **KURSUS ALIRAN TUNAI**

Kursus Aliran Tunai telah diadakan pada 2 Mac 2019. Pengajar untuk kursus ini adalah Cik Rosmiyah Binti Rosli di mana beliau bertugas sebagai Eksekutif Akaun di PPKS Miri. Peserta Kursus Aliran Tunai kebanyakannya terdiri daripada usahawan-usahawan kecil di Bahagian Miri. Kursus ini disertai seramai 14 orang peserta.





# **Program Hari Dashboard Komuniti**

PKS Mukah telah berkerjasama dengan Pusat Internet 1 Malaysia (PiM) bagi menjayakan Hari Dashboard Komuniti. Program Dashboard ini disertai oleh semua pelatih dan staff PPKS Mukah, Ketua Kampung Sungai Ragei, Penghulu Bersiri, Pegawai Jabatan dan Kesihatan, serta Penduduk Kampung Sungai Ragei.

Program Dashboard ini adalah untuk memberi pendedahan mengenai aplikasi Dashboard dan kegunaannya seperti, peniaga boleh memuat-naik produk ke dalam aplikasi Myshop, aplikasi MyHealth dan aplikasi lain yang berkaitan.

Antara aktiviti yang diadakan ialah taklimat Dashboard, Klik dengan Bijak, membuat karangan tentang kesihatan, gotong-royong dan banyak lagi. Program berjalan dengan lancar sebagaimana yang dirancangkan dan mencapai objektif seperti yang diharapkan.



Skills Enhancement Training Activities (January - March 2019)





PROGRAMME TITLE: Electrical Motor Practical Maintenance

TRAINING DATE : 26 - 28 March 2019

: Public

VENUE : PPKS Kuching

# **SKILLS ENHANCEMENT TRAINING CALENDAR (APRIL - JUNE 2019)**

| רוטטומווווא וווא  | Dave   | PPKS Member | Public        | VENUE   |
|---|--------|-------------|---------------|---------|
| TECHNICAL PROGRAMMES*   | [chan] | Fee ex      | Fee excl. SST |         |
| Basic Electrical/Electronic Measurement & Troubleshooting Techniques<br>Level 1           | 2      | 800.00      | 1000.00       | KUCHING |
| Basic Electrical/Electronic Measurement & Troubleshooting Techniques<br>Level 2           | 2      | 800.00      | 1000.00       | KUCHING |
| Testing, Troubleshooting & Maintenance of Single & Three Phase<br>Electrical Installation | 2      | 800.00      | 1000.00       | KUCHING |
| Electrical Motor 1 - Direct Online (DOL) Control  | 3      | 920.00      | 1150.00       | KUCHING |
| Electrical Motor 2 - Forward Reverse Control  | ю      | 920.00      | 1150.00       | KUCHING |
| Electric Motor 3 - Star Delta Control   | ж      | 920.00      | 1150.00       | KUCHING |
| Domestic Wiring 1 - Single Phase  | m      | 920.00      | 1150.00       | KUCHING |
| Domestic Wiring 2 - Triple Phase  | 8      | 920.00      | 1150.00       | KUCHING |
| Split-Unit Air-Conditioner Installation & Commissioning                                   | 2      | 920.00      | 1150.00       | KUCHING |
| Split-Unit Air-Conditioner Troubleshooting, Servicing & Maintenance                       | 2      | 920.00      | 1150.00       | KUCHING |
| Cooling Tower Air Conditioning System Installation & Maintenance                          | 3      | 920.00      | 1150.00       | KUCHING |
| AutoCAD Application Level 1 - Basic   | 3      | 900.00      | 1125.00       | KUCHING |
| AutoCAD Application Level 2 - Intermediate  | 3      | 900.00      | 1125.00       | KUCHING |
| AutoCAD Application Level 3D Modelling  | ж      | 900.00      | 1125.00       | KUCHING |
| Programmable Logic Controller (PLC) Practical Training                                    | 3      | 900.00      | 1125.00       | KUCHING |
| Arduino Practical Programme   | 3      | 800.00      | 1000.00       | KUCHING |
| Pneumatic Practical System Training   | 3      | 900.00      | 1125.00       | KUCHING |
| Pneumatic Simulation Software System Training   | 3      | 800.00      | 1000.00       | KUCHING |
| Hydraulic & Electrohydraulic Practical System Training                                    | 3      | 900.00      | 1125.00       | KUCHING |
| Valve Maintenance   | -      | 300.00      | 360.00        | KUCHING |
| Welding Technology  | 3      | 850.00      | 1100.00       | KUCHING |
| Vehicle Engine Overhauling  | 4      | 1000.00     | 1250.00       | KUCHING |
| Automotive Vehicle Maintenance  | 4      | 1000.00     | 1250.00       | KUCHING |
| Computer Repair and Maintenance   | 3      | 800.00      | 1000.00       | KUCHING |
| Computer Networking for domestic or office use  | 3      | 850.00      | 1000.00       | KUCHING |
| Photoshop Course for Photography & Graphic Design   | 3      | 800.00      | 1000.00       | KUCHING |
| Video Making Course   | 3      | 800.00      | 1000.00       | KUCHING |
| Website Development Course (Freeware)   | 3      | 800.00      | 1000.00       | KUCHING |
| Microsoft Office Course   | 2      | 400.00      | 00:009        | KUCHING |
| Microsoft Excel Course  | 2      | 400.00      | 600.00        | KUCHING |
| Digital Marketing   | -      | 300.00      | 360.00        |         |

| Ş  | Programme Title  | Duration  | Course        | Course Fee / Pax |          |
|----|--|-----------|---------------|------------------|----------|
| 2  |  | [Davs]    | PPKS Member   | Public           | VENUE    |
|    | TECHNICAL PROGRAMMES*  |           | Fee e         | Fee excl. SST    |          |
|    | PART-TIME COURSES  |           |               |                  |          |
| 1  | Competency Certificate in Chargeman L1   | 120 hours | 2700.00       | 2700.00          | KUCHING  |
| 2  | Competency Certificate in Wireman 2  | 120 hours | 2300.00       | 2300.00          | KUCHING  |
| 8  | Competency Certificate in Wireman 1  | 120 hours | 2500.00       | 2500.00          | KUCHING  |
|    | SOFT SKILLS PROGRAMMES*  |           | Fee excl. SST |                  |          |
|    | Certified Cyber Safe   | 1/2       | 250           | 250              | IN-HOUSE |
| 2  | Introduction to Industry 4.0 ( Cloud Computing, Big Data, Cyber Security, IoT, Vertical Integration) | 2         | 768.00        | 960.00           | IN-HOUSE |
| 3  | Brainstorming & Skills with Systematic Approach  | 2         | 768.00        | 00.096           | IN-HOUSE |
| 4  | Customer Service Excellence  | 2         | 768.00        | 960.00           | IN-HOUSE |
| rs | Problem Solving Using The Simplex Process  | 2         | 768.00        | 00.096           | IN-HOUSE |
| 9  | Presentation Skills  | 2         | 768.00        | 960.00           | IN-HOUSE |
| 7  | Grooming: A Secret to The Brand New You  | 2         | 768.00        | 960.00           | IN-HOUSE |
| ω  | E-Commerce   | 2         | 768.00        | 960.00           | IN-HOUSE |
| 6  | English Proficiency Programme  | 2         | 768.00        | 960.00           | IN-HOUSE |
| 10 | Strategic Marketing for Growth & Expansion   | 2         | 768.00        | 960.00           | IN-HOUSE |
| 11 | HPT and Performance Management   | 2         | 768.00        | 960.00           | IN-HOUSE |
| 12 | Rights and Obligations in Termination of Employment  | 2         | 768.00        | 960.00           | IN-HOUSE |
| 13 | Human Resource Management for Small Businesses   | 2         | 768.00        | 960.00           | IN-HOUSE |
| 14 | Organisation and Role of HR as Business Partner  | 2         | 768.00        | 00.096           | IN-HOUSE |
| 15 | Training Needs Analysis & Competency Skills Workshop   | 2         | 768.00        | 960.00           | IN-HOUSE |
| 16 | Effective Supervisory & Leadership Skills  | 3         | 940.00        | 1175.00          | IN-HOUSE |
| 17 | Team Building for Organisational Excellence  | 2         | 960.00        | 1152.00          | IN-HOUSE |
| 18 | Leadership Skills Development  | 2         | 1152.00       | 1440.00          | IN-HOUSE |
| 19 | OSH Management System  | 2         | 1152.00       | 1440.00          | IN-HOUSE |
| 20 | OSH Contruction Safety at the Workplace  | 2         | 1152.00       | 1440.00          | IN-HOUSE |
| 21 | Handling Grievances and Harassment at the Workplace  | 2         | 1152.00       | 1440.00          | IN-HOUSE |
| 22 | Analytical Thinking Skills-Problem Solving & Decision Making   | 3         | 1300.00       | 1625.00          | IN-HOUSE |

# \*Fees are inclusive of training materials, venue rental & refreshments

-further enquiries, please contact TRAINING & CONSULTANCY DEPARTMENT at Tel: 082-362475 / 361535 / 361361 rose.chieng@ppks.edu.my/linda@ppks.edu.my/ryan@ppks.edu.my/emelia@ppks.edu.my CALL US TO CUSTOMISE YOUR TRAINING PROGRAMMES

www.ppks.edu.my

\*All Public Training can be conducted IN-HOUSE upon request